



FLORIDA PAROLE COMMISSION

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FLORIDA PAROLE COMMISSION Monthly Accomplishments' Report June 2011

~ MONTHLY RCR PENDING CASE UPDATE~

	June 1	July 1	Change
Application cases	34,439	30,919	10.22%
EOS/TOS cases	59,042	59,040	0.00%
TOTAL Pending RCR cases	93,481	89,959	-3.77%

NOTE: The RCR eligibility requirements were amended on March 9, 2011, to include either a 5 or 7 year waiting period. Therefore, the 59,042 EOS/TOS cases shown above are now ineligible since they do not meet these time requirements. However, there is a workload component associated with the proper processing of these cases as ineligible in our clemency database, which includes data entry and the generation of letters to be mailed out to all individuals.

COMMISSION SECTION ACCOMPLISHMENTS

Operations

- Our Region IV offices in Broward and Miami-Dade counties have completed their move into shared DC Community Corrections office space. We have also relocated two of our Examiners from our Region V office at Hillsborough CI to shared Community Corrections office space in Largo. This has relieved some of the overcrowded work conditions at our Region V office. We are still looking for alternative state office space for the remainder of our Region V office, to prepare us for the possibility of Hillsborough CI closing.
- We have secured permission from WFSU-TV to make a video of the June 2, 2011, Clemency Board Meeting available to our Field Examiners, who prepare the cases for the Board. This will be a great asset to the Examiners in helping them to understand the issues and the questions that are asked, which in turn will result in a better work product being submitted to the Board.
- Security screening training was presented to FPC Hearing staff on June 22, 2011. This training included legal guidelines, FPC policies and procedures, and the proper use of our metal detection wand. We have also improved our Security signage in the building lobby.

- Our Imaging Project, implemented with OPS staff earlier this year to address a historical backlog of approximately 150 file boxes containing Parole Commission records going back to the 1950's and 60's, that had never been converted to electronic format when the agency initiated its electronic records system. As a result of this project, over 500,000 documents have been successfully scanned and entered into our electronic records database.
- **Release Services:**

Below are the numbers generated by the Release Services' section for the month of June, 2011. During this period, the Commission granted 3 paroles and declined to authorize parole on one case. There were no conditional medical release requests this period.

	June
Parole	81
Conditional Medical	0
Conditional Release	348
Addiction Recovery	92
TOTALS	521

Monthly totals for Imaging Inmate Records (IRIS)
 Completed Documents 7,545

- **Revocations:**

Statistics:

Warrants Issued	196
Cases Reviewed and Prepared for Docket	210

**** Sample includes Parole, Conditional Release, Addiction Recovery Release and Control Release cases ****

Activities and/or Notable Cases for June, 2011

- Revocations Supervisor Shana Lasseter joined the Transition from Prison to Community Initiative (TPCI) focus group for TCPI decision point 6, the Revocation (Case Management) Decision Making process, and participated in two group conference calls during this reporting period. The purpose of the focus group is to organize and conduct events to seek input or disseminate information about transition and reentry efforts and developing strategies for community and agency education.
- Parolee Antonio Torres (DC 009372), serving a 22 year sentence for a 1962 Second Degree Murder, was paroled in 1970 and absconded from supervision in 1972. The Commission issued a warrant for the subject's arrest in May 23, 1972. The parolee

successfully eluded capture until May 12, 2010. He was arrested on the FPC warrant in Pennsylvania, where he was on probation under the alias name of Teodoro DeJesus, after he was identified through fingerprints to be the Commission’s wanted person. The parolee was returned to Florida to face the 1972 violations of parole and, ultimately, the Commission voted to revoke his parole supervision and return him to state prison.

Victim Services:

During this last month Victims Services has been very busy. Our new advocate Dawn Mikola assisted victims at her first Clemency hearing on June 2, 2011. We have also begun to notify victims in those clemency cases where the application does not meet the criteria under the new clemency rules. We have received several positive responses from victims who were pleased to hear the news.

On June 9, 2011, FPC Victims’ Advocates Daphne Asbell and Dawn Mikola completed a one day “dFACTs” database training class at FDLE. Ms. Mikola also provided assistance to victims of crime during the Clemency meeting held before the Governor and Cabinet on June 2, 2011.

	June
Victim’s requests for information on parole, conditional release, and conditional medical cases	213
Victim's Located	84
Status updates to victims on parole, conditional medical, and clemency cases.	310

Field Services:

June, 2011

Field Services Statewide Activity Totals

Monthly interviews and hearings conducted:	June
Parole Interviews	83
Revocations Interviews	234
Revocation Hearings	64
Total interviews and hearings during the month	381

Except for Region IV, it was business as usual for the most part in the Regional Offices for the month of June. Highlights from the Regions are:

Region II:

- Mills Rowland will begin participating in a focus group as a part of the Transition from Prison to Community Initiative (TPCI). The group will focus on offenders who violate conditions of their supervision.
- Parole Examiner Jayne Hayden has been promoted to the Parole Examiner Supervisor position in Region IV effective 6/1/2011.

Region IV:

- Effective June 1, 2011, Jayne Hayden is officially the Parole Examiner Supervisor for Region IV – Broward Office. Jayne joins Region IV team and brings with her 12 years of experience with the agency as a parole examiner. Jayne has worked in Region III and most recently in Region II.
- Region IV has relocated the Miami Office, which has resulted in an additional Florida Parole Commission office in South Florida. Both of our new offices are co-located with the Department of Corrections, Community Corrections. The move was completed on June 16th, 2011. Region IV now has a **Broward Office** located at 3718-4 West Oakland Park Boulevard, Lauderdale Lakes, Florida 33311, Parole Examiner Supervisor, Jayne Hayden; Parole Examiners Richard Konior, Sandy Pimental, Karyn Roth and Cindy Zimmerman. The **Miami-Dade Office** has been relocated to 3601 NW 167th Street, Miami, Florida 33056, Parole Examiner Supervisor, Ayesha Carson; Parole Examiners, Leris Calderon, Donald Henry, Ana Mizioznikov, staff assistant, Marlene Schreiber. With the privatization of all correctional institutions in South Florida it is anticipated that the Indiantown Office will also need to be relocated in the near future.

Administration:

Monthly and annual financial projections completed; Submitted request for budget authority to move funds within our budget ; OPB approved revised and new FPC performance measures; Assisted 3 Regional offices in moving to new locations; Prepared financial documents for the Chairman's office; Submitted and processed numerous purchases and payments for the agency; Attended Personnel officer, Purchasing Director, and Director of Administration meetings; Submitted programming and website updates request to DC IT; Conducted research projects; Provided staff with safety tips as agency safety coordinators; Submitted maintenance request; Attended Florida Professional Association for Human resources.

Clemency Investigations:

For the month of June 2011, the Office of Clemency Investigations has:

- Continued to work closely with the clemency aides to the Board Members for direction on implementation of the amended Rules of Executive Clemency. In addition, the Director and staff have developed training materials related to the amended rules and policies of the Board.
- Coordinated with the regional field offices to prepare closed clemency files in accordance with approved retention schedules for shipping and processing to the storage records center. In June 2011, there were a total of 163 boxes or 4,155 clemency files that were boxed and indexed by the five regions, labeled and picked up by the Storage Records Center.
- Met with DC OIT staff to make changes to the MACNet database and take the necessary steps to be able to utilize the database effectively in accordance with the amended rules.
- Continued to review pending RCR cases for eligibility under the criteria of the amended rules prior to sending cases out to field offices to conduct in-depth field investigations.
- Continued to provide quality assurance reviews of all clemency investigations completed by regional field offices.
- Prepared Confidential Case Analyses for the upcoming September 22, 2011 Clemency Board Meeting.
- Coordinated with the regional field offices to prepare closed seaport security investigation files for shipping and processing to central office. There were a total of 134 investigative files that were boxed and indexed by the five regions, labeled and sent to central office for storage.

Communications and Legislative Affairs:

The Office of Communications and Legislative Affairs, in the course of its daily operations, accomplished the following during this reporting period:

- Attended the June 2, 2011 Prudential Davis Productivity Awards luncheon as Coordinator and Nominator of FPC award winners;
- Completed 2011 Commission update on information and data for posting on OPPAGA website;
- Formatted all 2010-2011 statutorily required reports for drafting purposes;
- Prepared Agency Legislative Proposals for 2012 Legislative Session for review and discussion prior to July 31 submission to the Governor's Office of Planning and budgeting;
- Worked with legislative district staff to assist them with the planning and coordination of upcoming outreach and re-entry seminars;
- Drafted multiple documents for use by Commission staff prior to June 2, 2011, Clemency Board Meeting;
- Worked with the Governor's Communication's Office in preparation for the June 2, 2011, Clemency Board Meeting;
- Drafted and formatted July 1, 2011 Clemency Report with Senior Clemency Staff;
- Met with legislators, both in person at the Capitol and by phone, on constituent issues relating to the new clemency rules;

Executive Clemency:

June has proven as predicted to be a very busy and productive month. On June 2nd, the second Clemency Board hearing was held with 100 cases being presented. This culminated in a great deal of

preparation of cases by Clemency Investigations and the pre and post actions that are required by both Executive Clemency and Clemency Investigations after each hearing.

We continue to evaluate all of the pending cases which were pending in our system at the time of the rule amendments in March. This is a tedious process as each application must be reviewed to determine eligibility under the changes. Letters are prepared for each individual case and applicants are notified as to whether their case was deemed eligible and forwarded to Clemency Investigations or determined to be ineligible. This work could not have been accomplished without the assistance of the field examiners, Executive Clemency/Clemency Investigations staff, and Central Office employees working in an OPS capacity, interns (FAMU) and volunteers (Volunteer Leon and local high school participants). Our goal was to complete as many reviews as possible by the end of the fiscal year, June 30th.

Our next assignment will be to evaluate the progress and strategize a plan to proceed as efficiently as possible with the remaining thousands of cases.

Legal:

We only had twelve orders come in since the prior summary. Attached are three of the more interesting ones:

1. Inzel Gaitor v. Florida Parole Commission: I included this order because most everyone is familiar with Inzel Gaitor's case in some way. I also enjoyed the Court's reference to the petition being "ping-ponged" between courts. The inmate violated parole in 2006 by engaging in prostitution and failing to complete drug treatment. He was revoked in 2007. A new hearing was held to determine if the violation was willful and substantial. After it was decidedly so, the Commission again revoked parole. The Petitioner challenged the decision to revoke parole in several facets. The Honorable Judge Geeker denied all of the challenges and upheld the revocation of parole. Mr. Gaitor is currently undergoing his initial interview.
2. Melody Miller v. DOC: This case was interesting because it had several parts. Ms. Miller challenged the revocation of her parole and the Commission's PPRD actions after revocation. The court dismissed the challenges to the parole revocation because she had previously challenged it in court in 2006 and lost. The remaining challenges to the PPRD actions were transferred to the Second Judicial Circuit for further review.
3. McCutcheon v. FPC: In this order, the Judge very carefully outlines Mr. McCutcheon long and extensive history in the courts as "the epitome of a serial post-conviction relief filer." The Court ultimately ordered Mr. McCutcheon to show cause why he should not be stopped from filing any further actions before it without an attorney. Mr. McCutcheon was hand-served with the Court's order by the Sheriff on June 16.

We have a flurry of responses due in the next month as the courts try to clear their calendars for their summer vacation.